

# JACK HUNT ACADEMY

Hard work Integrity Kindness



## Candidate Pack



KEYS  
ACADEMIES  
TRUST

# About the School

## A Welcome from the Headteacher



Dear Applicant

Thank you for your interest in this exciting role. The post offers the opportunity to make a real difference to the lives and aspirations of the students in our care.

At Jack Hunt Academy, we have a strong ethos centred on the belief that every student has the right to a first-class education, and we consistently promote high expectations for all our students. We want all our learners to leave JHA well educated; of good character; and ready for ambitious next steps. Our core values are:

- Hard Work
- Integrity
- Kindness

Jack Hunt Academy is a vibrant place of learning, underpinned by expert teaching of a challenging and broad curriculum. We provide high levels of pastoral care and support via our fantastic Year system, as well as a comprehensive PSHE programme. We believe that for students to thrive, they need to be happy, safe and receive high levels of support.

We think that enrichment opportunities are important for all students, and our offer in this area is extensive. We believe in high standards of behaviour and conduct, and our school is a happy and calm place to learn where positive relationships flourish. We are a diverse and inclusive school, and we are committed to comprehensive education.

Academic success is very important to us, and we have a strong track record. Our students achieve well and many progress into our successful and flourishing Sixth Form. Our students have strong destinations after leaving Jack Hunt Academy. However, academic success is only part of our purpose. We also provide excellence in music, drama, sport, and the arts and we value all practical and creative pursuits. We also develop the qualities that are important in any young person such as self-reliance, courtesy, respect, initiative, and determination.

We are an outward facing school. We are proud to belong to Keys Academies Trust, and this gives us the opportunity to collaborate with other schools. We also work with an extensive network of education providers, businesses, and charities within Peterborough and beyond. These networks allow us to offer our students a rich blend of opportunities.

If you think that this post at Jack Hunt Academy could be for you, we would love to receive your application.

Yours sincerely,

Jon Hebblethwaite,  
Headteacher

**For more information about this post, or to organise a visit to the school, please contact the HR department at [recruitment@jhs.pkat.co.uk](mailto:recruitment@jhs.pkat.co.uk)**

# About the Trust

Our trust is a vibrant, diverse, and ambitious group of five academies in west Peterborough. Formed in 2018, we are a relatively young trust, which emerged from a strong, but loose, alliance of primary schools working with our large Jack Hunt secondary school.

Our schools serve communities which have many similarities but also significant differences, due to the cultural and economic diversity of the city. We celebrate these differences and ensure that each school retains a distinct identity within the trust.

Working together as a multi-academy trust has allowed us to use the expertise across our 5 schools to meet our common goals to give our pupils and students an inclusive, innovative learning community that respects and benefits everyone and has aspirational plans for the future. Our vision is to unlock the potential and create strong life chances for all the children we educate.

Our iLearn Project is an important pillar in our educational provision both in the classroom and at home. Through the supply of personal iPads to staff and to children in years 6,10,11,12 and 13, we can leverage the significant enhancement to teaching and learning afforded by technology.

To ensure the transition from Primary to Secondary school we are proud of our Year 7 'My World' curriculum. This has been carefully planned to support the best outcomes for students and encourage independent and reflective learners, through the development of exhibition standard project work.

The Trust's Young Explorers programme replicates the Duke of Edinburgh scheme for all Year 5 pupils across the Trust and forms part of the Year 5 curriculum. Our rich offer for all the children in our Trust also includes a wide range of sporting activities and undertaking sports leadership courses; University visits in both Key Stage 2 and Key Stage 5; day trips, educational visits and residential; theatre groups in school and educational visits to theatre productions; and a wide of competitions where pupils and students can showcase their talents.

All in our trust have high aspirations for, and high expectations of, every single pupil and student. We want them to be well-rounded, confident, caring young people with leadership skills who are motivated to achieve their best in lessons and beyond the classroom. We want them to be involved in the school, local and global community and leave us as life-long learners, equipped to build on their success and contribute positively to our future.

*The Board of Trustees of Keys Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*



# Job Information

**Curriculum Area Leader for Geography**  
**Jack Hunt Academy**



**Salary:** MPS/UPS + TLR2c

**Hours:** Full Time

**Type of role:** Permanent

**Closing date:** 5<sup>th</sup> May 2026

**Start date:** September 2026

## Job Description

### Job Purpose:

The role of the Curriculum Area Leader is to ensure that ambitious and well sequenced curriculum is taught in a high effective and focussed manner. Assessment data is generated and utilised to inform further actions leading to improved academic outcomes for students.

### LEADING THE CURRICULUM

Implementation of the curriculum fully meets the intended aims and intent

#### Curriculum Intent

- Ensure the whole school curriculum intent is encompassed at a subject level
- Develop a highly ambitious curriculum intent, based on the context of the students and staff at Jack Hunt Academy and the core concepts of their subject.
- Communicate the intent through 'big ideas' to ensure clarity and vision
- Actively engage in professional dialogue on a regular basis with stakeholders in your curriculum

#### Curriculum Content

- The curriculum is built with a focus on well organised knowledge
- Concepts are tightly defined with clear end points and well organised schema
- The curriculum is precisely mapped so that new knowledge builds on secure foundations
- Lessons are coherently mapped and sequenced through an explicit mixture of substantive and disciplinary knowledge
- Formative & summative assessment points are built into the curriculum to check that the necessary components are learned
- Ensure Geography fieldwork is planned and delivered in accordance to exam board procedures.

#### Whole School curriculum Links

- Contribute to the whole school improvement planning to embed literacy through the curriculum (key vocabulary, writing, reading and oracy)
- Implement and embed technology to facilitate purposeful learning, support feedback and manage teacher workload
- Make clear links to the world of work and careers pathways

## **USE OF ASSESSMENT DATA**

- Systematically analyse data across all Key Stages to provide evidence for successes and to identify areas for improvement and be nimble to adjust plans and improvement priorities
- Strategically plan for short, medium and long-term interventions and positive changes based on identified priorities
- Communicate deep understanding of departmental strengths and weaknesses with clarity to secure appropriate support from senior leaders

## **LEADING TEACHING**

Inspire and motivate others

- Support and enable a culture of trust and respect
- Lead by example, model for team members to set the standards
- Show commitment to collaborative practice
- Lead subject based coaching sessions to support teacher development

Implementation of curriculum, pedagogical principles and behaviour for learning

- Demonstrate relentlessly high expectations for students' behaviour
- Know where the learning problems are within your subject area.
- Ensure there is clear and deliberate pedagogical strategy in place for the department which is implemented consistently by the team
- Develop a culture of adaptive teaching where individual needs of students are identified and met

## **LEADING AND MANAGING STAFF**

- Secure buy-in through the communication of the 'why' behind any change being implemented
- Create regular opportunities to share a deep understanding of priorities with colleagues and stakeholders. Facilitate ownership to take forward improvement priorities.
- Lead, manage and co-ordinate the work of the Curriculum Area team including timetabling, induction, and attendance.
- Lead Professional Development Review (PDR) across the curriculum team
- oversee and support the professional conduct of Curriculum Area staff.
- represent department views through attendance at appropriate meetings and provide appropriate feedback
- meet formally with the link SLT member at least on a fortnightly basis
- to participate in relevant courses related to the role of Curriculum Area Leader and keep abreast of current or new developments in the subject and the curriculum
- organise, chair and arrange for the recording of meetings of the Curriculum Area team according to the agreed school schedule.
- participate in the selection and appointment of teaching and support staff to the Curriculum Area and to contribute to references for staff
- ensure that cover work is provided for classes when staff are absent and support the work of Class Supervisors / cover teachers within the Curriculum Area
- ensure that school policies are implemented by all staff within the Curriculum Area.

## **EFFICIENT AND EFFECTIVE DEPLOYMENT OF RESOURCES**

- ensure and oversee ordering, maintenance and accountability for the teaching and learning resources within the department
- ensure the care of rooms and other spaces, including furnishings and fittings, in the Curriculum Area
- ensure the school's Health and Safety Policy is implemented and monitored in the Curriculum Area including appropriate risk assessments when necessary
- ensure that all classrooms and corridors in the Curriculum Area have high quality displays

- manage the department budget effectively
- maintain and regularly update the Curriculum Area inventory of equipment and audit on an annual basis.

This job description will be reviewed periodically.

**Note**

This job description is intended to assist the post holder and others in defining the role. It is intended to be a helpful guideline and does not form any part of a legal contract. It does not replace the 'Conditions of Employment of School Teacher' schedule 3 of the Teachers Pay and Conditions Act 1996, which defines a teacher's duties. The description has been drawn up with reference to the Act and attempts to outline the duties and responsibilities which can be reasonably expected by a Headteacher at Jack Hunt Academy.

# Person Specification

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>EVIDENCE</b>
<b>KNOWLEDGE AND UNDERSTANDING</b>	<ul style="list-style-type: none"> <li>• High level of subject knowledge</li> <li>• Ability to motivate staff and students and to convey enthusiasm for learning and teaching</li> <li>• Keep abreast of subject developments</li> <li>• Understanding of equal opportunities issues in schools</li> <li>• Knowledge and understanding of how to enhance literacy, numeracy and ICT in teaching</li> </ul>	<ul style="list-style-type: none"> <li>• Awareness of the importance of Specialist School ethos</li> <li>• Sound knowledge of national policies and developments in education</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• References</li> <li>• Interview</li> <li>• Teaching task</li> </ul>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• Graduate</li> <li>• Evidence of preparation for middle leadership post</li> </ul>	<ul style="list-style-type: none"> <li>• NPQLTL</li> <li>• NPQLBC</li> <li>• NPQLTD</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• References</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Demonstrable and sustained evidence of own high impact teaching over time</li> <li>• Successful experience of teaching GCSE and A Level or equivalent</li> <li>• Experience working with parents and external agencies</li> </ul>	<ul style="list-style-type: none"> <li>• Post-16 experience</li> <li>• Experience of a multi-cultural school</li> <li>• Experience of a large 11-18 school</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• References</li> <li>• Interview</li> <li>• Teaching task</li> </ul>
<b>SKILLS AND PERSONAL QUALITIES</b>	<ul style="list-style-type: none"> <li>• Enthusiasm, ambition and vision</li> <li>• Commitment to raising achievement, attainment and aspirations of students</li> <li>• Personal and professional commitment to the philosophies of the school</li> <li>• Able to communicate effectively orally and in writing</li> <li>• Ability to form good relationships with students, adults and parents</li> <li>• Ability to develop others</li> <li>• Proven classroom management skills</li> <li>• Ability to lead and work collaboratively within a team</li> <li>• Ability to be well organised and efficient including completing agreed tasks within set timescales</li> <li>• High level of interpersonal skills</li> <li>• Sound ability to use ICT packages and systems</li> </ul>		<ul style="list-style-type: none"> <li>• Application form</li> <li>• References</li> <li>• Interview</li> </ul>

## How to Apply

For more information, and to access our online application form, visit our website at [www.pkat.co.uk/vacancies](http://www.pkat.co.uk/vacancies)

Or, for a short cut, scan the code below:



Please use the below links to access our Safeguarding Policies:

**Safeguarding and Child Protection Policy (Trust):** <https://www.pkat.co.uk/SafeguardingPolicy>

**Recruitment of Ex-Offenders Policy Statement:** <https://www.pkat.co.uk/RecruitmentofExOffendersPolicy>

# Work for Us

Our Trust culture is centred on valuing people, through supporting their ambitions and career paths, so that we are a respected and attractive employer. By creating a culture where staff feel respected, empowered and inspired, we create a positive learning environment.

We are keen to reward and recognize our staff and have developed a comprehensive range of employee benefits to achieve this.

## **Our staff benefit from:**

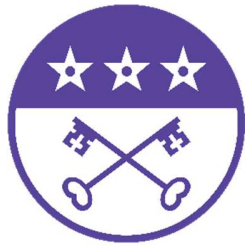
- Professional Development and extensive CPD programmes
- Perkbox employee benefits platform providing big discounts on shopping, dining and entertainment
- Generous Occupational Pension Schemes
- Generous sickness benefits to support you in a time of need
- Free parking at all Keys schools
- Nursery provision
- Free on-site annual flu vaccination scheme
- 24/7 free and confidential Employee Assistance Programme
- Wellbeing programme and support
- Additional planning days
- iPads and Laptops for all teaching staff
- Open door listening policy to Senior Leaders

## **Our people vision:**

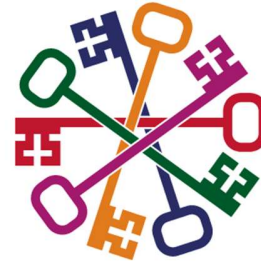
- Our people are proud of our Trust and the difference we make to young people
- We are all hungry to learn and we offer career development and opportunities for all
- Everyone enjoys coming to work, we are inclusive and listen to our people
- Our leaders serve our people ensuring their professional and personal need are supported
- Our people go the extra mile because they feel well rewarded and valued and that we care

# Safeguarding Statement

Keys Academies Trust (Keys) and Jack Hunt Academy are committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to an enhanced Disclosure & Barring check along with other relevant employment checks. Disclosure of any criminal convictions and an enhanced DBS check will be required for this post. It is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children. The post may not be exempt from the Rehabilitation of Offenders Act 1974 as certain spent convictions and cautions are 'protected' and are not subject to disclosure. It is important that an applicant provides the School with upfront disclosure of all unspent convictions, cautions, reprimands or warnings. A failure to declare the above (that are not subject to the Disclosure and Barring Service filtering) may disqualify an applicant for appointment and may result in summary dismissal if the discrepancy subsequently comes to light.



**Bradwell Road  
Peterborough  
PE3 9PY**



**Ledbury Road  
Peterborough  
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