



Queen's Drive Infant School



Person Specification

Job Title: SENDCO

Qualifications	Essential	Desirable	Evidence
Qualified teacher status	✓		Application
Trained to teach pupils in the KS1/EYFS	✓		
Further/continued CPD		✓	
NASENCO award		✓	
Experience			
Taught in a KS1/EYFS classroom	✓		Application Interview
Have achieved successful pupil outcomes	✓		
Worked with pupils with EAL		✓	
Experience of working with child with a range of SEND	✓		
Have worked in a SEN role		✓	
Experience of leading a team		✓	
Professional knowledge & understanding			
Knowledge of how young children learn (including children with EAL)	✓		Application Interview
A sound grasp of inclusive practice	✓		
Understanding of how to differentiate for different groups of learners	✓		
Knowledge of personal and social education	✓		
A clear grasp of the curriculum and transition between year groups	✓		
Knowledge of using strategies to promote wellbeing and positive mental health	✓		
Good understanding of EHCPs and review process		✓	
Skills & abilities:			
Skilled at making and sustaining positive relationships with young children	✓		Application
Able to stimulate children's interest in learning	✓		
Skilled at developing children's self-esteem and motivation so that they become resilient, independent learners	✓		
Capable of planning rich learning experiences, assessing the needs and achievements of children and maintaining appropriate records	✓		

Able to work closely with members of the leadership team and a range of other stakeholders	✓		Interview
Able to make effective relationships with parents, communicate with them and encourage their active participation in the child's education	✓		
Excellent written and oral communication skills	✓		
Communicate effectively in the English language	✓		
Competent user of ICT	✓		
Personal qualities:			
Committed to further professional learning	✓		Interview
Self-motivated and resilient	✓		
Able to listen and to reflect	✓		
Able to manage own workload and schedules	✓		

*** UPS candidates will need to show evidence of their substantial and sustained meeting of Teaching Standards and contribution to wider school outcomes.

Please address this person specification in your supporting statement