



Aim High....Fly High

## VACANCY FOR A SCHOOL CATERER/COOK

Duxford Church of England Community Primary School  
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Duxford  
Cambridge  
CB22 4RA

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### **Level 3 of the NJC support pay scales (point dependant on experience)**

### **4 Hours per day, Monday to Friday, term time plus 3 days**

You will head up our friendly school catering team working with the catering assistant to ensure the smooth and efficient provision of school lunches. You will be required to oversee the production and service of our on-site catering provision, ensuring high standards of food service and customer satisfaction. You will be responsible for compliance with legislative requirements and school catering policies, this will include food safety, kitchen hygiene, healthy eating and the safeguarding of children. The role includes stock taking and ordering provisions, serving the meals, washing up, general cleaning and setting up the hall for dining.

We are looking for someone with the following attributes:

- Experience in a catering role, particularly in taking responsibility for a kitchen catering for large groups
- Enthusiasm for providing healthy, nutritious and delicious meals to the highest standard
- An understanding of the importance of allergies, food hygiene and compliance
- The skills required to complete stock control and produce purchasing efficiently
- Reliability
- A good understanding of the importance of confidentiality

We can offer you:

- A job in school hours and work free school holiday (3 days non-term time work only)
- Working in a friendly and welcoming environment
- Further training opportunities and career progression
- A spacious and well-equipped kitchen to work in
- The opportunity to join a dedicated and supportive team

**Please contact Victoria Roper, School Business Manager for more information or for an application pack 01223 712108; [office@duxford.cambs.sch.uk](mailto:office@duxford.cambs.sch.uk)**

**The closing date for applications is Friday 12<sup>th</sup> December 2025. Shortlisted candidates will be invited for interview and these will be held week commencing 15<sup>th</sup> December.**

*This role requires an Enhanced DBS*

*Duxford Primary School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff to share this commitment.*