



Teaching Assistant

Person Specification

Knowledge

- A basic standard of literacy and numeracy skills
- A basic knowledge of National Curriculum requirements for the sector
- A basic knowledge of health and safety requirements in a school environment
- A basic knowledge of information technology
- Knowledge of child development

Experience

- Experience of working with children (as a parent, in paid or voluntary work)
- Experience of establishing positive relationships with children
- Experience of preparing basic resources materials for children

Skills and Abilities

- Ability to use language and other communication skills that children can understand and relate to
- Ability to demonstrate active listening skills
- Ability to empathise with the needs of children
- Ability to undertake observations of individual pupils and complete lesson records under the direction of the teacher
- Ability to work within and apply all school policies e.g. behaviour management, health and safety, equal opportunities
- Ability to work effectively with colleagues
- Ability to liaise and communicate effectively with other adults

Personal Qualities

- Willingness to participate in training and development opportunities offered by the school and county
- Willingness to maintain confidentiality on all school matters
- Patience, calmness, enthusiasm, flexibility, initiative, empathy.