

## **WALGRAVE PRIMARY SCHOOL**

## **Person Specification**

## **Teaching Assistant**

|                             | ESSENTIAL  | DESIRABLE   |
|-----------------------------|--|---|
| QUALIFICATIONS              | GCSE (or equivalent) in Maths and<br>English   | A Childcare qualification   |
| EXPERIENCE AND<br>KNOWLEDGE | <ul> <li>Basic understanding of child development and learning</li> <li>Proven successful experience of working with children in an educational setting</li> <li>Knowledge and understanding of the importance of a school's Inclusion policy</li> </ul>   | Experience of working with children with different learning needs |
| SKILLS AND ABILITIES        | <ul> <li>Ability to work as part of a team</li> <li>Able to communicate effectively with a range of people</li> <li>Excellent listening skills</li> <li>Well organised and practical</li> <li>Calm under pressure</li> <li>Able to form and maintain appropriate professional relationships and boundaries with children and parents</li> <li>Able to implement a range of Teaching and Learning strategies</li> <li>Able to deal with sensitive information in a confidential manner</li> <li>Able to keep up to date records of learning and outcomes</li> <li>Observe and report to the class teacher on pupil performance</li> </ul> |   |
| ADDITIONAL FACTORS          | <ul> <li>Prompt and reliable</li> <li>Prepared to undergo training appropriate to the post</li> <li>Have a caring and positive nature</li> </ul>   |   |

